



Thomaston Savings Bank is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

Applicants requiring reasonable accommodation in the application process should notify Human Resources.

(PLEASE PRINT IN INK)

Position(s) Applied For		Date of Application	
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		Date Available to Start	
Last Name	First Name	Middle Name	
Address	City	State	Zip
Telephone Number	E-mail Address and Alternative Number		
How Did You Hear About Us? <input type="checkbox"/> Newspaper Ad <input type="checkbox"/> Employment Agency <input type="checkbox"/> Current Employee <input type="checkbox"/> Other _____			
What salary or rate of pay do you expect to receive if employed?		_____ per _____	

Are you legally eligible to work in the United States? YES NO
(Proof of eligibility will be required upon offer of employment)

Are you over the age of 18 years? YES NO
(If no, you may be required to provide authorization)

Have you ever worked under a different name? (If yes, please give name.) YES NO

Have you ever applied to Thomaston Savings Bank before? (If yes, please give date.) YES NO

Have you ever worked for Thomaston Savings Bank before? (If yes, please give date.) YES NO

Have you ever been convicted of a felony? YES NO
If yes, please explain: _____

Are you currently on "lay-off" status and subject to recall? YES NO

Can you travel if your job requires it? YES NO

Is anyone related to you employed by Thomaston Savings Bank? YES NO
If yes, please give their name and relationship to you. _____

Have you ever been dismissed, involuntarily terminated or forced to resign from employment? YES NO
If yes, please explain. _____

EDUCATION

	Name and Location of School	Course of Study or Major	Diploma/ Degree
High School			
Vocational			
College			
Graduate			

If you did not graduate, explain your reasons for leaving.

Are you planning to pursue further studies? _____ If yes, provide details.

LICENSES

Describe any specialized licenses, training, apprenticeships, or skills.

AWARDS

List any scholastic honors earned in high school, college or graduate school.

MILITARY TRAINING

Describe any job-related training you have had in the United States Military.

EMPLOYMENT HISTORY

Begin with current or most recent employer. Do not exclude any employment. Include any applicable temporary employment.

Name of Employer:	
Address:	
Phone:	
Position Held:	
Supervisor:	Ending Salary:
Duties/Accomplishments:	
Dates of Employment (From-To: Month/Year):	
Reason for Leaving:	

Name of Employer:	
Address:	
Phone:	
Position Held:	
Supervisor:	Ending Salary:
Duties/Accomplishments:	
Dates of Employment (From-To: Month/Year)	
Reason for Leaving	

Name of Employer:	
Address:	
Phone:	
Position Held:	
Supervisor:	Ending Salary:
Duties/Accomplishments:	
Dates of Employment (From-To: Month/Year)	
Reason for Leaving:	

1. Describe your interest in banking and the skills and aptitudes that you feel qualify you for a position at the bank.

2. State any additional information you feel may be helpful to us in considering your application.

3. How would you be able to assist Thomaston Savings Bank in providing exceptional customer service to our customers?

EQUAL OPPORTUNITY INFORMATION

IMPORTANT: Please complete application before completing this page.

Government agencies require periodic reports on the gender and race of applicants. This data is for analysis and affirmative action only. This information is confidential and separate from your application. It is not seen by those making the hiring decision. You are not required to provide this information but your cooperation in doing so would be appreciated.

Position Applied For: _____

Gender: Male _____ Female _____

Race/Ethnic Group:
(check one)

- _____ White
- _____ Black or African American
- _____ Hispanic or Latino
- _____ Asian
- _____ American Indian or Alaskan Native
- _____ Native Hawaiian or Other Pacific Islander
- _____ Two or More Races

APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the providing of misleading information, of the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery. I further understand that if my employment with Thomaston Savings Bank may be restricted by any contract or agreement I have entered into, I will so advise the company.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Thomaston Savings Bank (hereinafter referred to as "The Bank") that such employment with The Bank is at will, for no specified duration and may be terminated by either The Bank or myself at any time, with or without cause or notice. I understand that no statements, assurances, policies, procedures, or actions of The Bank or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of The Bank except the President has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the President of Thomaston Savings Bank .

In consideration for employment with Thomaston Savings Bank, if employed, I agree to conform to the rules, regulations, policies and procedures of The Bank at all times and understand that such conformance is a condition of employment. I understand that due to the nature of Thomaston Savings Bank's business, attendance and punctuality are considered essential requirements of every job at The Bank .

THOMASTON SAVINGS BANK IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER. ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, DISABILITY, VETERAN STATUS OR ANY OTHER STATUS PROTECTED BY LAW. ANY APPLICANT WHO NEEDS REASONABLE ACCOMMODATION IN THE APPLICATION OR EMPLOYMENT PROCESS SHOULD NOTIFY THE HUMAN RESOURCES REPRESENTATIVE.

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE TERMS AS OUTLINED ABOVE.

Signature _____

Date _____

Print Name: _____

